Job Posting – Clinical/Program Director

The Maple Counseling Center

Organizational Background: The Maple Counseling Center (TMCC) is a nonprofit organization that provides affordable mental health services for those in need throughout the greater Los Angeles community. Beginning as a ‘grass roots’ organization in 1972, TMCC provides services to over 3,000 people of all ages at the agency’s headquarters facility, in school-based programs, and through community partnerships. TMCC is known in the clinical community as a highly regarded training center for graduate students working toward licensure in the field of mental health. At TMCC, no one is turned away due to inability to pay.

Where are we Going?: We are looking to take our organization to the next level! The Center will be relocating to a new headquarters facility in late 2020 or early 2021. We are evolving to more effectively meet the mental health needs of people living in Los Angeles County and will be developing new programs.

Who we are Looking For: Licensed PhD, PsyD, LCSW, or LMFT (minimum 7 years) with a strong clinical foundation and administrative skills. This individual will have a range of clinical and programmatic responsibilities, including but not limited to:

- Serve as a clinical resource for staff and interns; experience in insight oriented treatment preferred.
- Supervision of Clinical Staff and Psychiatrist.
- Oversee training program for MFTs and MSWs; facilitate intern selection process and provide ongoing support to interns.
- Ongoing programmatic oversight, including the following: client documentation, auditing of charts, monitoring of client flow, oversight and interpretation of outcomes measurements, implementing new tools to evaluate program effectiveness.
- Exploration and development of new programs and partnerships with other local organizations for off-site provision of services.
- Preparation of programmatic reports, including program sections for grants and funding sources as required.
- Oversight of the Center’s volunteer programs: Community Circle and the Maple Response Network.
- Serve as the agency’s programmatic liaison to public relations consultants and as the organization’s primary spokesperson.
- Responsibility to ensure compliance with all licensing entities.

This is a full time, 35-40 hours per week (M-F), exempt position.
Competitive Salary - Depending upon experience

Full Benefits: Medical, Dental, Vision, Retirement Plan

EOE/W/V/D
PLEASE SUBMIT RESUME AND COVER LETTER VIA E-MAIL TO NMACKENZIE@TMCC.ORG. NO TELEPHONE CALLS PLEASE.